



K&S Fusion Account Setup document

K&S IT Support

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1. Account Activation

- Open the Welcome email received from Kulicke & Soffa(K&S) with the subject: "Oracle Fusion Applications-Welcome E-Mail"
- Click the button: "Reset your password" in the email
- In the resulting browser page, enter a new password by following the requirements shown below the field
- Re-enter the password in the Confirm New Password field
- Click Reset Password

Kulicke & Soffa.

john.doe@acme.com

Identity domain ⓘ
OCI-Ext-FA

Reset your password


Set a password for your user account.

New Password

..... 1

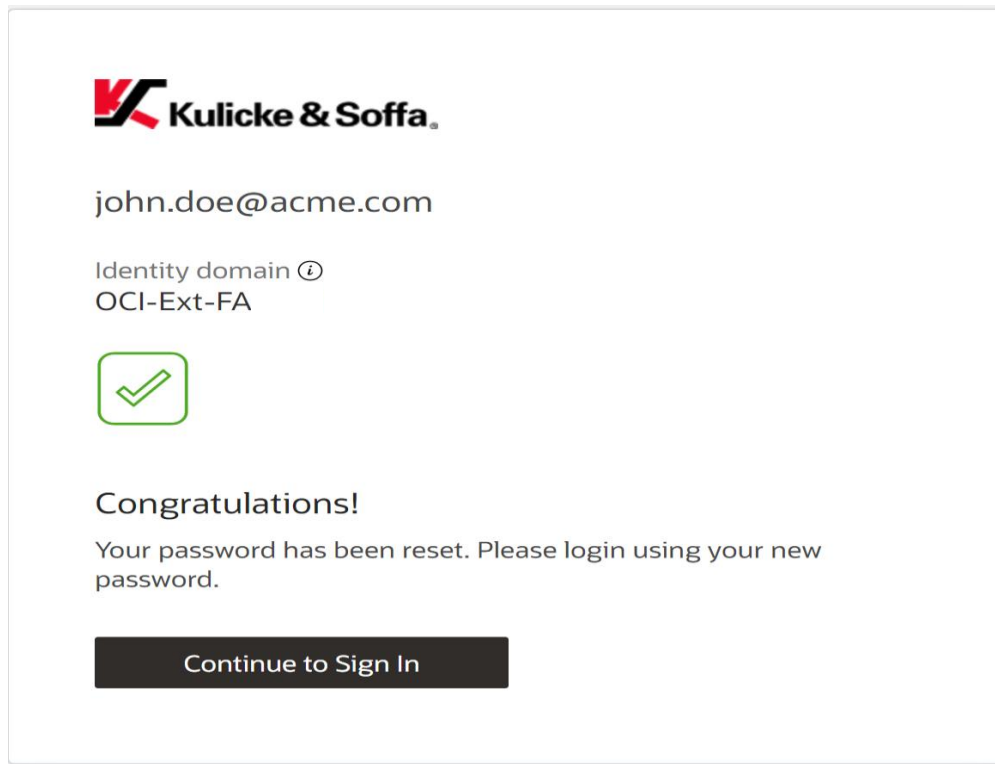
- The password must have at least 8 characters.
- The password cannot exceed 40 characters.
- The password cannot contain the First Name of the user.
- The password cannot contain the Last Name of the user.
- The password cannot contain the user name.
- The password must have at least 1 lowercase characters.
- The password must have at least 1 uppercase characters.
- The password must have at least 1 numeric characters.
- Cannot repeat the Current Password

Confirm New Password

..... 2 

Reset Password 3

- Confirmation message that your password has been successfully reset will be displayed. You will also receive an email on the password reset confirmation with subject: "Oracle Fusion Applications-Password Reset Confirmation"



- Close the browser window
- This completes the account activation

2. Multi-Factor (MFA) Authentication Setup

- Copy the link in Step2 of Welcome email: **“Setting up of Multi-Factor Authentication (MFA)”**
- Create a bookmark for the link in your browser
- Click the bookmarked link, login to Fusion application using your username and password

The image shows a login page for Kulicke & Soffa. At the top center is the company logo, which consists of a stylized 'K' and 'S' in red and black, followed by the text 'Kulicke & Soffa.' Below the logo is a large blue-bordered box containing the login form. The form has three main sections: a 'User Name' field with the text 'john.doe@acme.com' and a red circle with the number '1' next to it; a 'Password' field with masked characters '.....' and a red circle with the number '2' next to it, and a 'Forgot Password?' link below it; and a dark grey 'Sign In' button with a red circle and the number '3' next to it. Below the blue-bordered box is a horizontal line with the text 'Or sign in with' in the center. Underneath this line is a button with a right-pointing arrow icon and the text 'K&S Employees Login'. At the bottom of the page is a blue link that says 'Need help signing in?'.

- Click Done in the Recovery Email confirmation message

Don't get locked out

If you have trouble logging in, your recovery options can be used to regain access to your account.

Recovery Email ✓

Your primary email has been set up as a recovery option.


mrmali@kns.com

Recovery Phone Number

We will text (SMS) you a passcode to verify that you are the owner of this phone.

Standard text message rates may apply.

- Click Enable Secure Verification in the resulting page




john.doe@acme.com

Identity domain ⓘ
OCI-Ext-FA

Enable Secure Verification

Secure verification methods prove who you are. Two types of verification methods are passwordless and multi-factor authentication (MFA). Passwordless verification allows you to verify your identity without requiring you to remember a password. MFA is an extra security step to the authentication process. Your administrator might have set up one or both verification methods and require that you enroll in them before accessing your account.

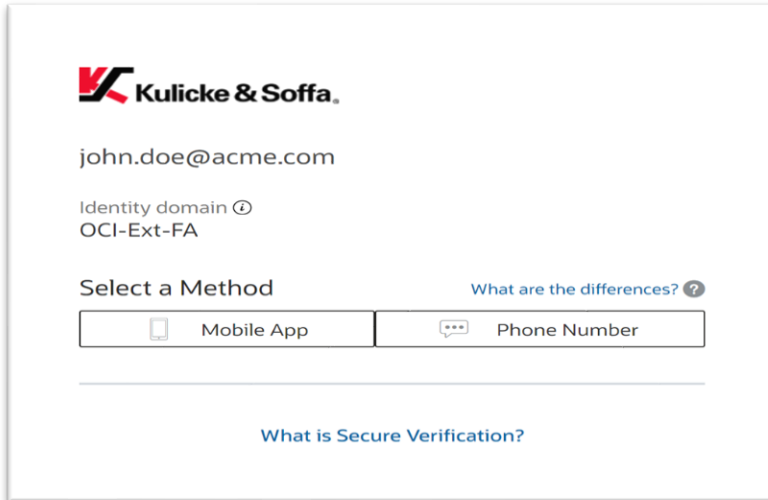
Password **Proof** **Secure Access**



Click below to enable secure verification methods for your account.

[What is Secure Verification?](#)

- Select Mobile App if you could use Mobile Authenticator App for MFA. Follow instructions under section 2.1: "Mobile App Setup"
- Select Phone Number if you cannot use Mobile App for MFA. Follow instructions under section 2.2: "Phone Number Setup"



The screenshot shows a user interface for selecting a MFA method. At the top left is the Kulicke & Soffa logo. Below it, the email address john.doe@acme.com is displayed. Underneath, the identity domain is listed as OCI-Ext-FA. The main section is titled "Select a Method" and includes a link "What are the differences?" with a question mark icon. Two buttons are available: "Mobile App" with a mobile phone icon and "Phone Number" with a speech bubble icon. At the bottom, there is a link "What is Secure Verification?".

Kulicke & Soffa

john.doe@acme.com

Identity domain ⓘ
OCI-Ext-FA

Select a Method [What are the differences? ?](#)


Mobile App Phone Number

[What is Secure Verification?](#)

2.1 Mobile App Setup

2.1.1 Oracle Mobile Authenticator App

- Follow the instructions in the page to download Oracle Mobile Authenticator App from your mobile app store and add your account




john.doe@acme.com

Identity domain ⓘ
OCI-Ext-FA

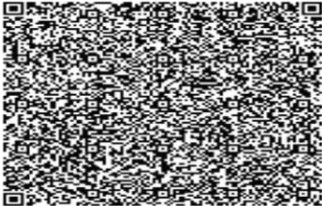
Select a Method What are the differences? ⓘ

Mobile App Phone Number

Download and Configure the Mobile App

1. Download the **Oracle Mobile Authenticator App** from the app store. 
2. Open the App, tap **Add Account** , and then scan the QR code below.

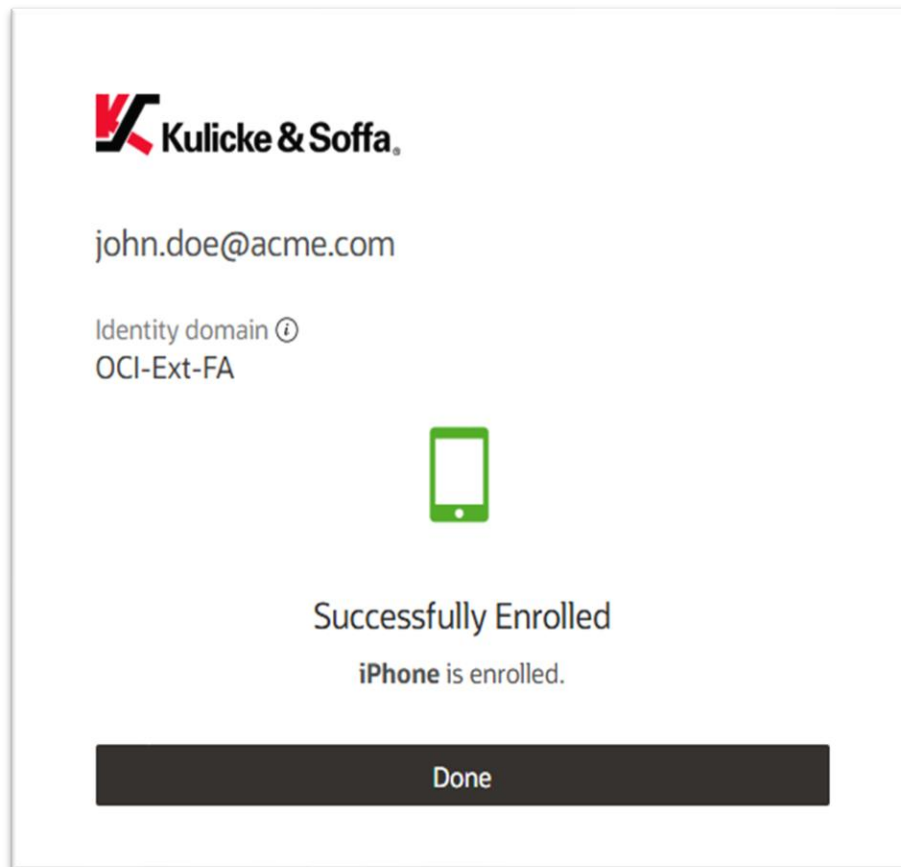
Offline Mode or Use Another Authenticator App ⓘ



Can't Scan QR code?
[Configure the App using this URL](#)

[What is Secure Verification?](#)

- Click Done on the confirmation box with the message that you have successfully enrolled for MFA



- You will be re-directed to the Fusion Home Page

2.1.2 Other (Non-Oracle) Mobile Authenticator App

- Enable the Checkbox: Offline Mode or Use Another Authenticator App
- Download Microsoft or Google or any other Authenticator App from your mobile App store
- Open the Authenticator App in your mobile phone and Select Add Account
- Scan the QR code in the Web page using your mobile phone
- Enter the passcode generated in the App
- Click Verify

Kulicke & Soffa.

john.doe@acme.com

Identity domain ⓘ
OCI-Ext-FA

Select a Method What are the differences? ⓘ

Mobile App Phone Number

Download and Configure the Mobile App

1. Download the **Oracle Mobile Authenticator App** from the app store. 🍏

2. Open the App, tap **Add Account** , and then scan the QR code below.

Offline Mode or Use Another Authenticator App ⓘ

2

Can't Scan QR code?
Enter key manually

3. Enter the passcode generated by the App.

1xxxxxxx 3

Verify 4

[What is Secure Verification?](#)

- You will be re-directed to the Fusion Home Page

2.2 Phone Number Setup

Follow the below instructions only when you're unable to setup Mobile App authentication

- Click Phone Number under "Select a Method"
- Under "Enter Your Phone Number", Select your Country Code and enter the phone number
- Click "Text me"

Kulicke & Soffa.

john.doe@acme.com

Identity domain ⓘ
OCI-Ext-FA

Select a Method [What are the differences? ?](#)

Mobile App Phone Number 1

Enter Your Phone Number

A passcode will be sent to your phone number.

Country Code 2
China +86

Phone Number 3
XXXXXXXXXX

Standard rates may apply.

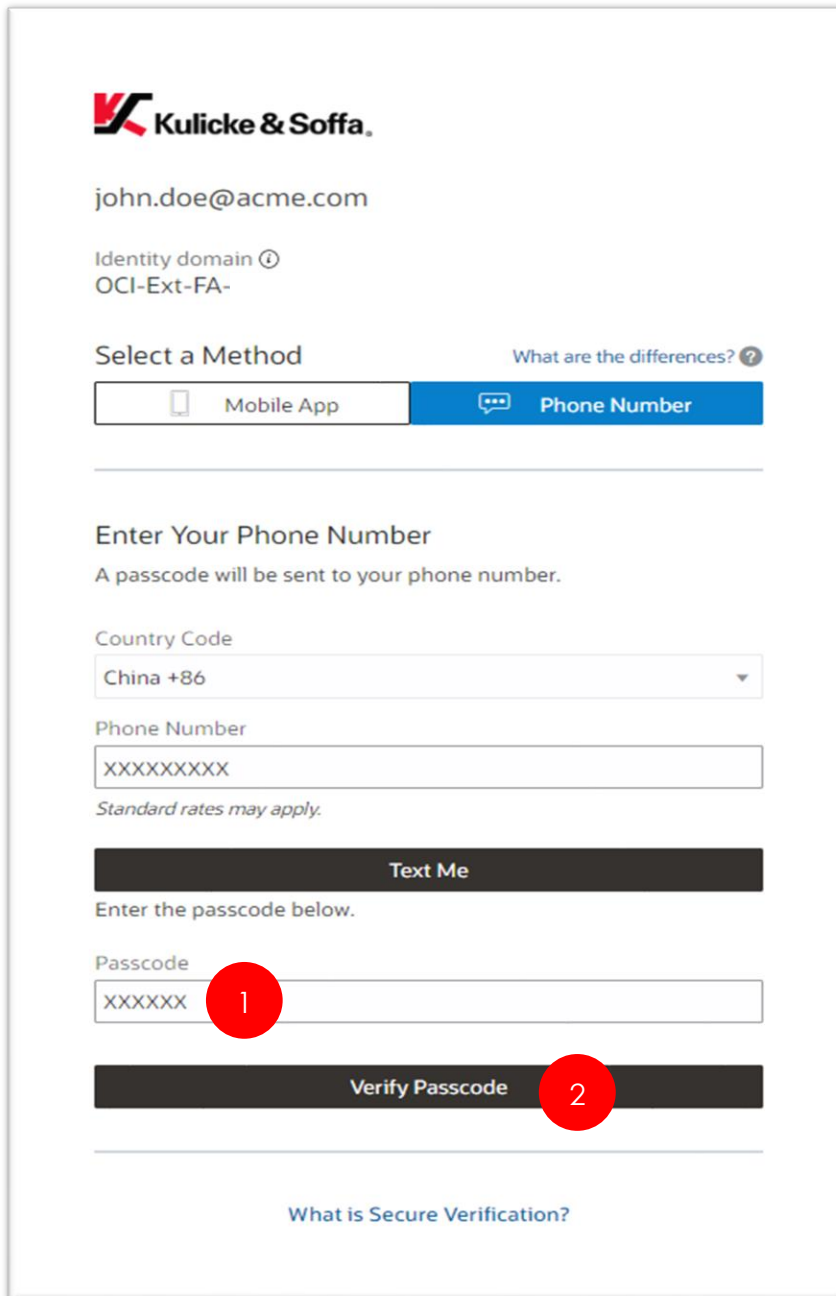
Text Me 4

[What is Secure Verification?](#)

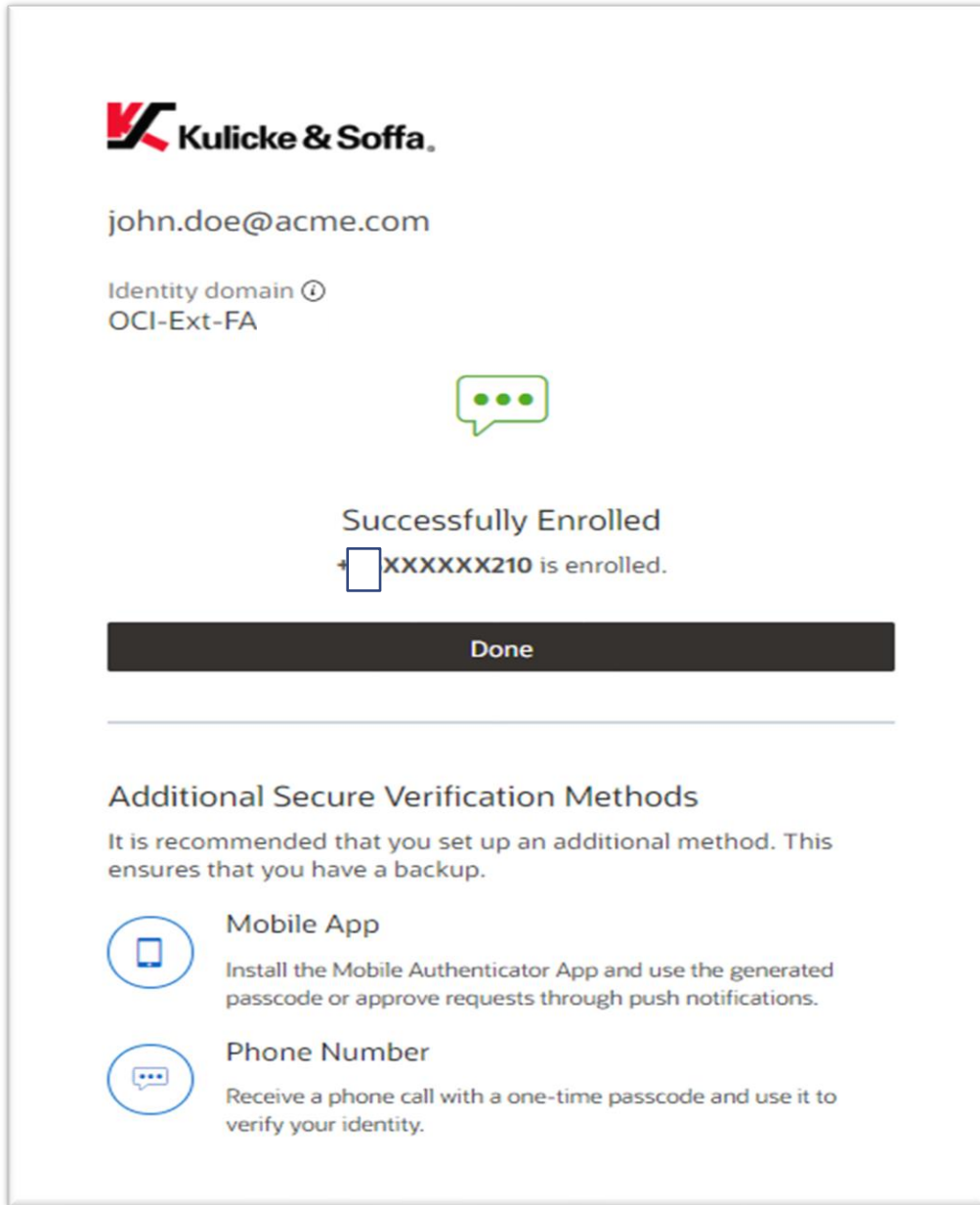
- One-time Passcode(OTP) will be sent to your mobile phone



- Enter the OTP under "Passcode"
- Click "Verify Passcode"

The screenshot shows the verification interface for Kulicke & Soffa. At the top is the company logo. Below it is the email address "john.doe@acme.com" and the identity domain "OCI-Ext-FA-". A "Select a Method" section has two options: "Mobile App" and "Phone Number", with "Phone Number" selected. Below this is the "Enter Your Phone Number" section, which includes a "Country Code" dropdown menu set to "China +86" and a "Phone Number" input field containing "XXXXXXXX". A "Text Me" button is located below the phone number field. Underneath is the "Enter the passcode below." section, featuring a "Passcode" input field with "XXXXXX" and a red circle with the number "1" next to it. Below the passcode field is a "Verify Passcode" button with a red circle and the number "2" next to it. At the bottom of the form is a link that says "What is Secure Verification?".

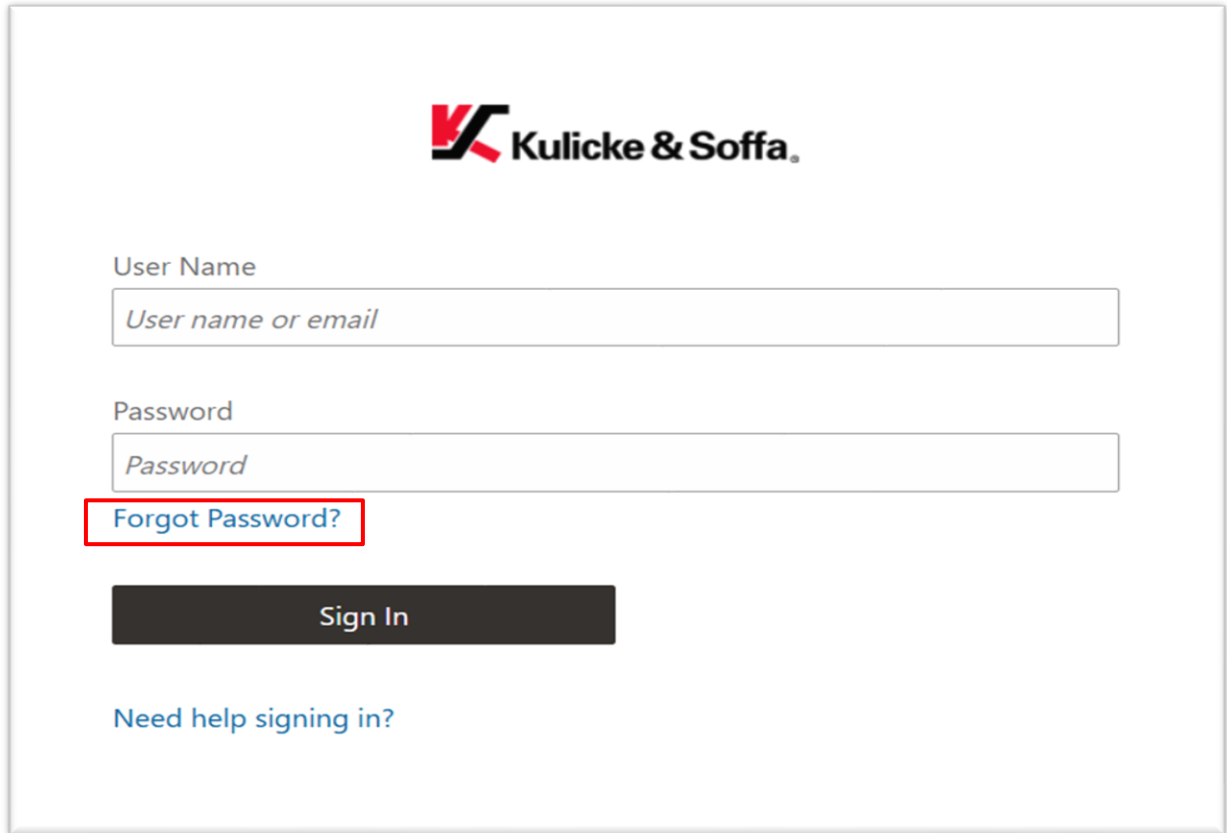
- Click "Done" on the confirmation message that your mobile number has been successfully enrolled



- You will be re-directed to Fusion Home page.

3. Password Reset

- Open the bookmarked Fusion link in your browser
- Click the button: "Forgot Password" in the login page



The screenshot displays the login interface for Kulicke & Soffa. At the top center is the company logo, which consists of a stylized 'K' and 'S' in red and black, followed by the text 'Kulicke & Soffa.'. Below the logo are two input fields: 'User Name' with a placeholder 'User name or email' and 'Password' with a placeholder 'Password'. A link labeled 'Forgot Password?' is positioned below the password field and is highlighted with a red rectangular border. Below the input fields is a dark grey 'Sign In' button. At the bottom of the form area, there is a blue link that reads 'Need help signing in?'.

- In the resulting browser page, enter a new password by following the requirements shown below the field
- Re-enter the password in the Confirm New Password field
- Click Reset Password

Kulicke & Soffa.

john.doe@acme.com

Identity domain ⓘ
OCI-Ext-FA

Reset your password

Set a password for your user account.

New Password

..... 1

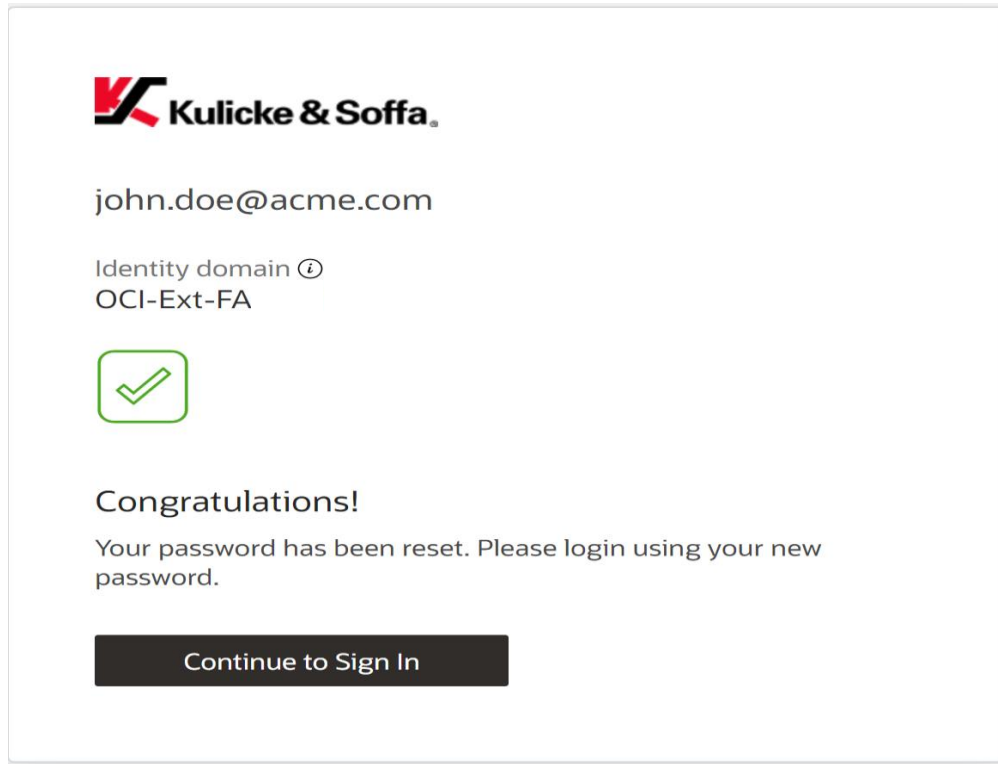
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- The password cannot contain the user name.
- The password must have at least 1 lowercase characters.
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- Cannot repeat the Current Password

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Reset Password 3

- Confirmation message that your password has been successfully reset will be displayed. You will also receive an email on the password reset confirmation with subject: "Oracle Fusion Applications-Password Reset Confirmation"



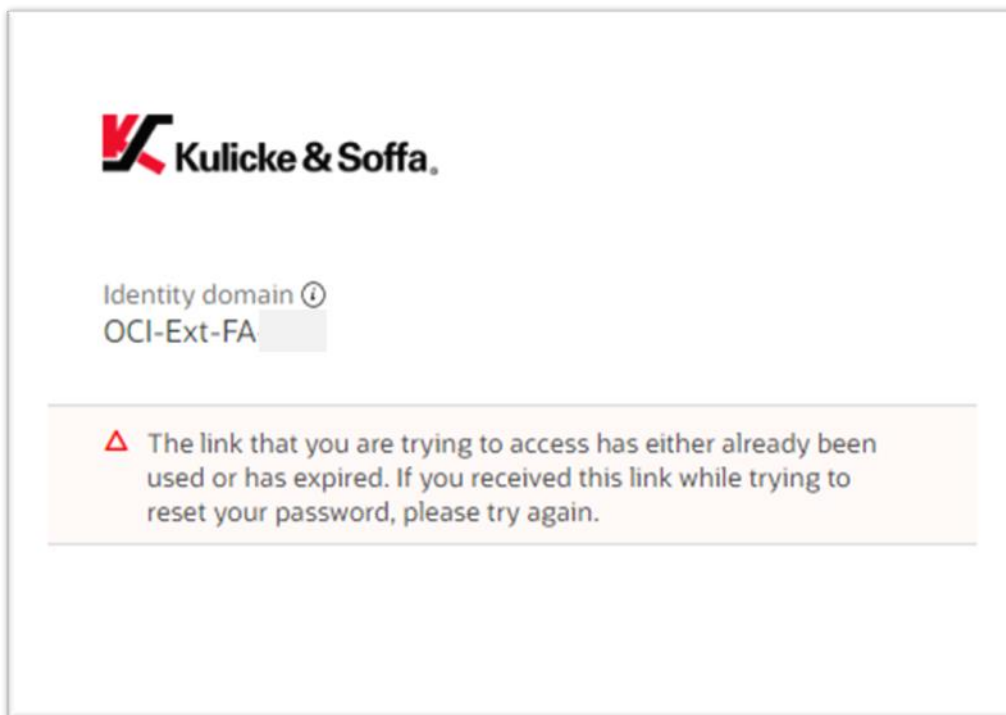
- Close the window. This completes the password reset action.
- For login, use the bookmarked link for Fusion in your browser.

4. Frequently Asked Questions (FAQs)

Q: I didn't receive Welcome email from K&S. What should I do?

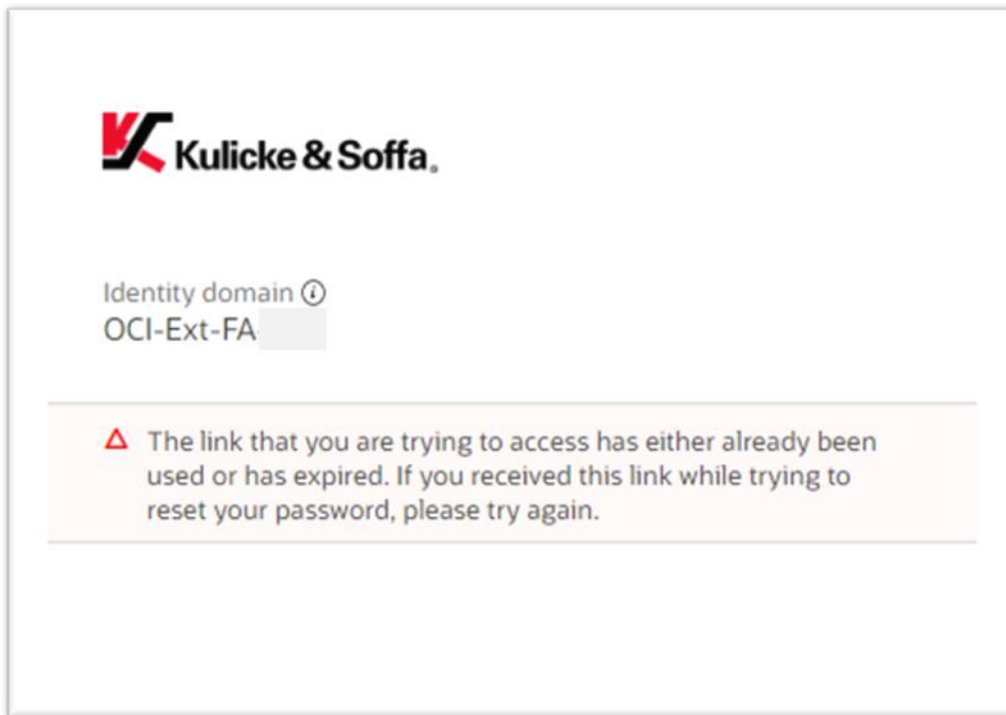
A: Please check whether Welcome email was moved to the junk email / SPAM folder in your email client application. If email is not there, please check with your IT administrator whether email from K&S is blocked at your mail server. After confirmation that email is not blocked at your mail server, Please contact K&S support team for further checking.

Q: I get the following error when clicking the link in the Welcome email to reset the password



A: Link in the Welcome email to reset the password is valid for 7 days. If you access the link after 7 days, it will result in the above error. Please contact K&S support team to resend the Welcome email.

Q: I get the following error when clicking the “Reset password” button in the Password reset information email



A: Password reset link is valid only for an hour. If you try to access the link after an hour, it will result in the above error. Regenerate the password reset link by clicking Forgot password in the login page.

Q: I have changed my mobile device after setting up MFA for Fusion or I have lost my mobile device after setting MFA for Fusion. How do I use my new device for MFA?

A: Please contact K&S support team asking them to help reset MFA for your account.

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i End of Document